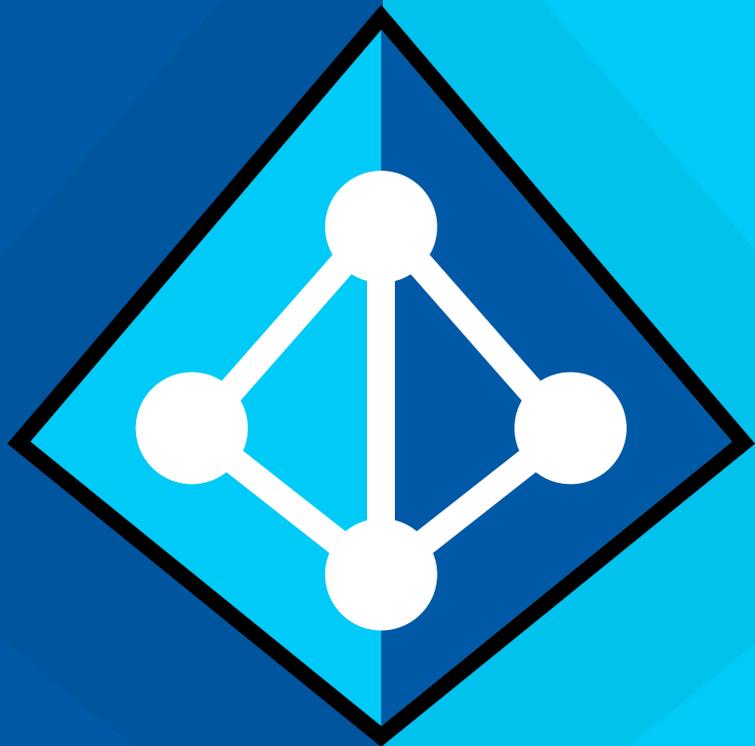


How-to guide:

Set up O365 Manager Plus in Azure



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Summary

This document will guide you through the steps involved in deploying O365 Manager Plus in Azure. The document is written with the assumption that you are a system administrator with basic knowledge of remote desktop connection, Windows, and Azure. However, care has been taken to keep the integration steps as simple as possible.

About O365 Manager Plus

O365 Manager Plus is an extensive Office 365 reporting, management, and auditing solution that helps you manage your Office 365 setup effortlessly. The user-friendly interface allows you to manage Exchange Online, Azure Active Directory, Skype for Business, and OneDrive for Business all from one place. O365 Manager Plus provides exhaustive preconfigured reports on Office 365 to help you perform complex tasks like bulk user management, bulk mailbox management, secure delegation, and more. It eases compliance management with its built-in compliance reports, and offers advanced auditing to keep your Office 365 setup secure against malicious activity.

About Azure

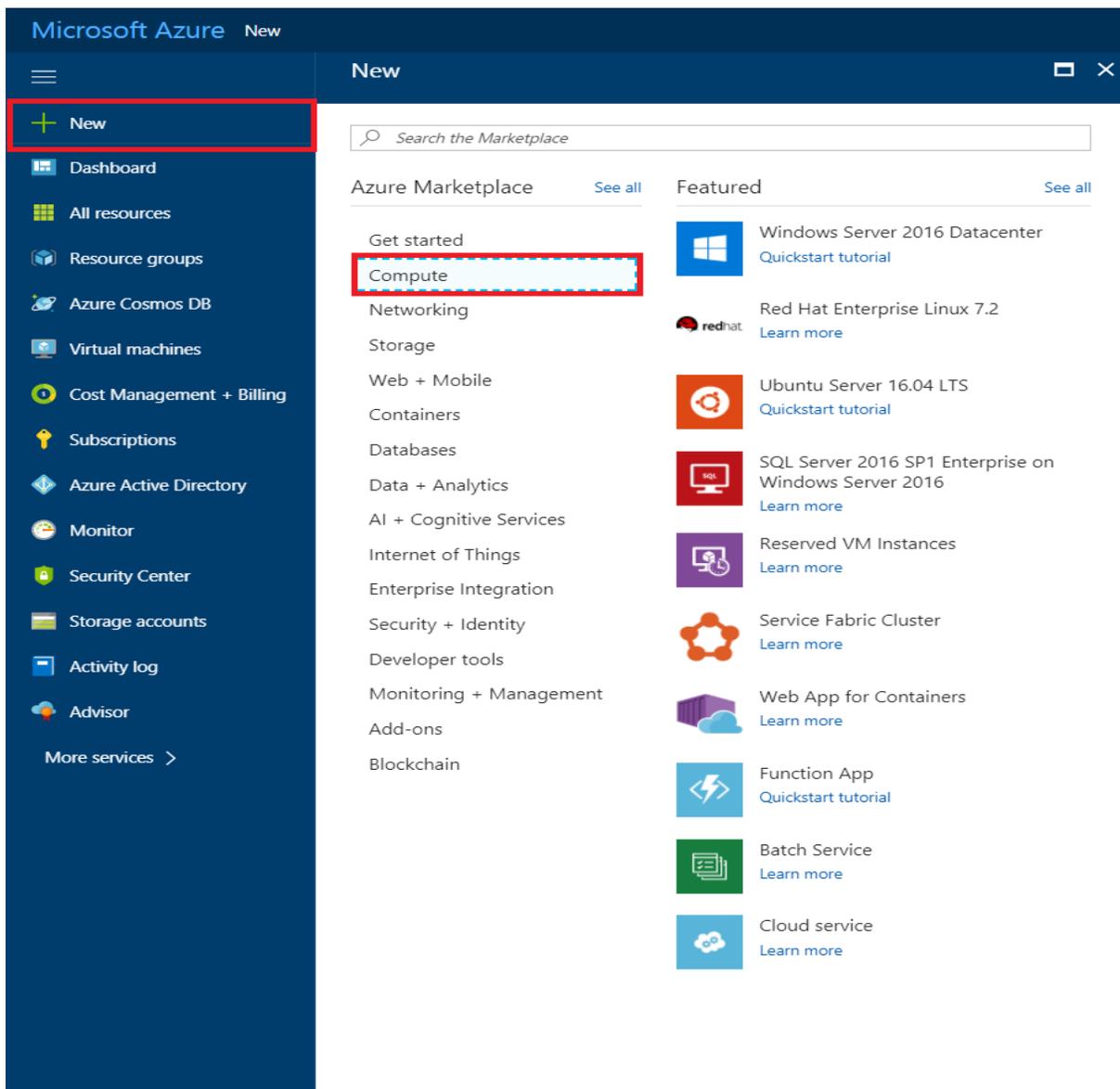
Microsoft Azure is a collection of integrated cloud services which developers and IT professionals use to build, deploy, and manage applications through the global network of data centers. With Azure, you can build and deploy wherever you want, using the tools, applications, and frameworks of your choice.

How to deploy O365 Manager Plus in Azure

Please follow the steps given below to deploy O365 Manager Plus in Azure.

Step 1: Creating virtual machines

1. Log in to your [Azure portal](#).
2. Select **New** from the left panel.
3. Select **Compute** and choose the type of Windows Server that you wish to create.



4. Provide the mandatory values in Step 1 and click **OK**.

Microsoft Azure New > Create virtual machine > Basics

☰

New

Dashboard

All resources

Resource groups

Azure Cosmos DB

Virtual machines

Cost Management + Billing

Subscriptions

Azure Active Directory

Monitor

Security Center

Storage accounts

Activity log

Advisor

More services >

Create virtual machine

1 Basics
Configure basic settings

2 Size
Choose virtual machine size

3 Settings
Configure optional features

4 Summary
Windows Server 2016 Datacen...

Basics

* Name

VM disk type [?]
SSD

* User name

* Password

* Confirm password

Subscription
Pay-As-You-Go

* Resource group [?]
 Create new Use existing

* Location
East Asia

Save money
Save up to 40% with a license you already own.

* Already have a Windows Server license? [?]
 Yes No

OK

5. Choose a size for the virtual machine (VM) created in Step 2 and click **Select**.

Microsoft Azure New > Create virtual machine > Choose a size

Search resources, services and doc

Create virtual machine

Choose a size

Browse the available sizes and their features

Prices presented are estimates in your local currency that include only Azure infrastructure costs and any discounts for the subscription and location. The prices don't include any applicable software costs. Recommended sizes are determined by the publisher of the selected image based on hardware and software requirements.

Supported disk type: SSD

Minimum vCPUs: 1

Minimum memory (GiB): 0

★ Recommended | View all

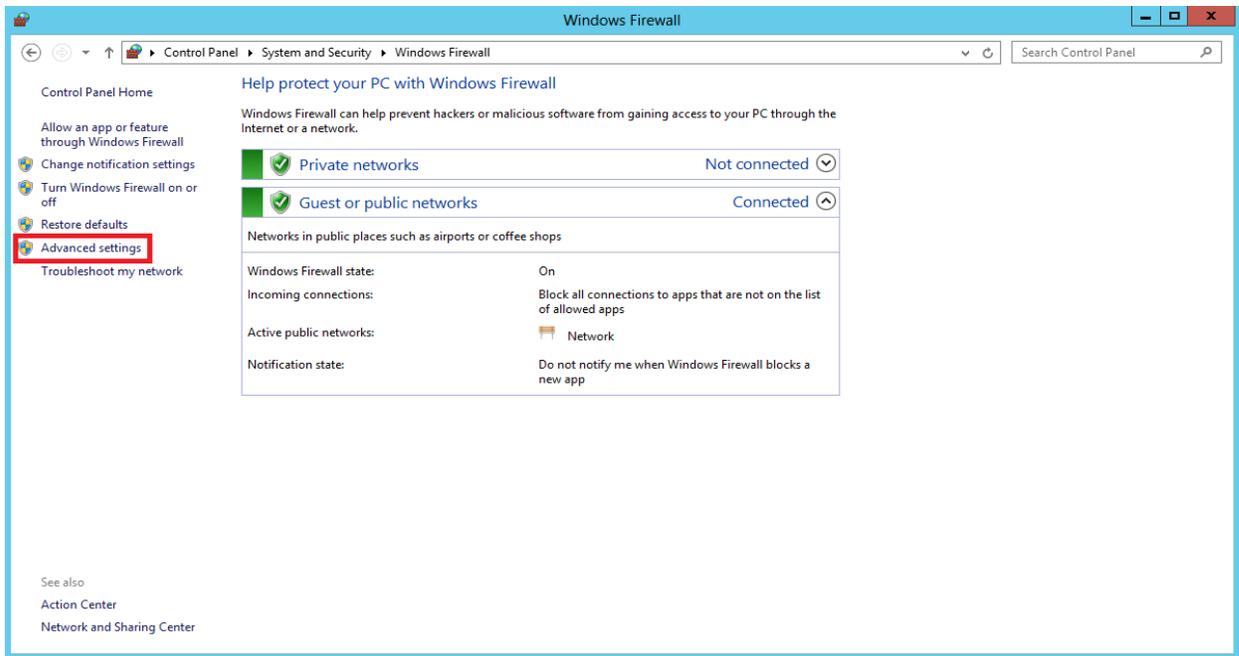
D4S_V3 Standard ★	E2S_V3 Standard ★	DS1_V2 Standard ★
4 vCPUs	2 vCPUs	1 vCPU
16 GB	16 GB	3.5 GB
8 Data disks	4 Data disks	4 Data disks
8000 Max IOPS	4000 Max IOPS	3200 Max IOPS
32 GB Local SSD	32 GB Local SSD	7 GB Local SSD
Premium disk support	Premium disk support	Premium disk support
Load balancing	Load balancing	Load balancing
26,702.36 INR/MONTH (ESTIMATED)	15,490.32 INR/MONTH (ESTIMATED)	9,097.49 INR/MONTH (ESTIMATED)

Select

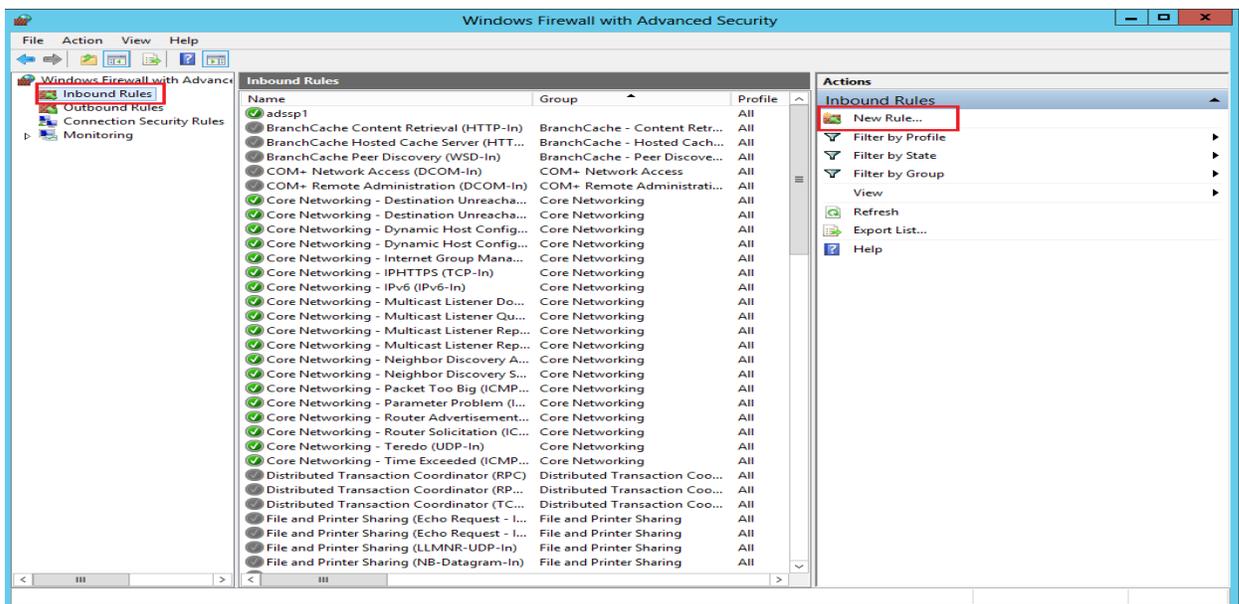
6. Configure the mandatory fields as needed, or go with the default values in Step 3. Click **OK**.
7. Verify the **Summary** of the configuration and complete VM creation by clicking **OK**.

Step 2: Installing O365 Manager Plus

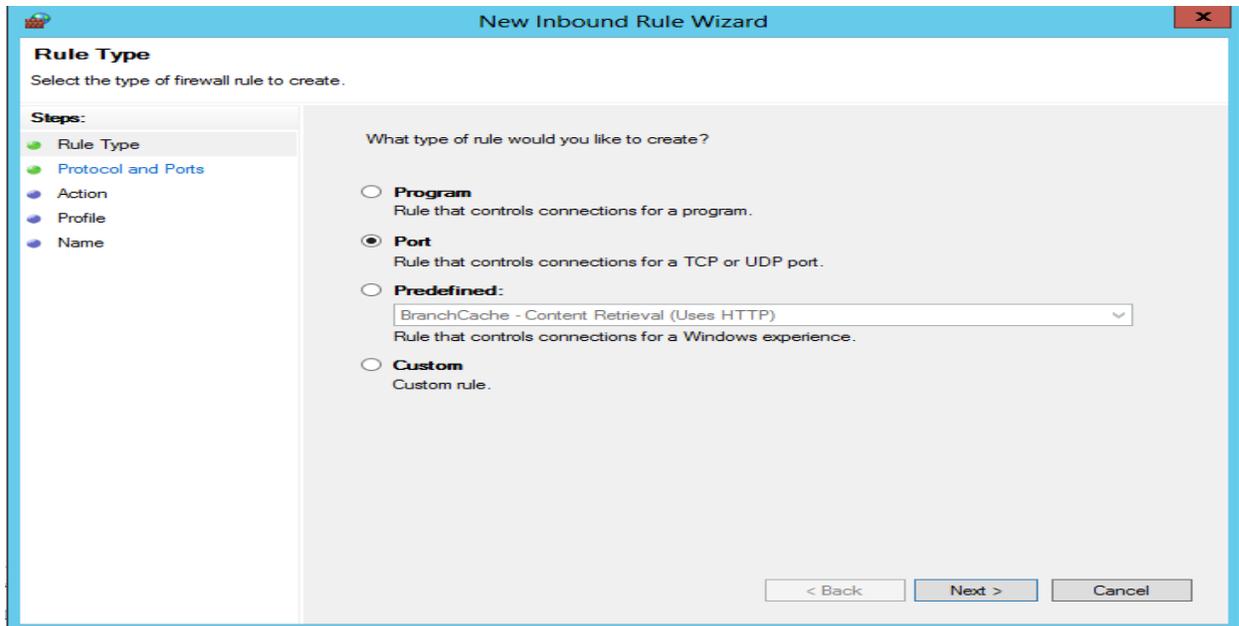
1. Establish a remote desktop connection with the VM created in **Step 1**. Please refer to this [document](#) to learn how. Once you've connected to the VM, follow the steps below.
2. [Download O365 Manager Plus](#) on the VM.
3. Install the application.
4. Create an inbound firewall rule to allow traffic to this server on the O365 Manager Plus port. To create an inbound rule:
 - Select **Start** and go to **Control Panel > System and Security > Windows Firewall**.
 - In the navigation panel, choose **Advanced Settings**.



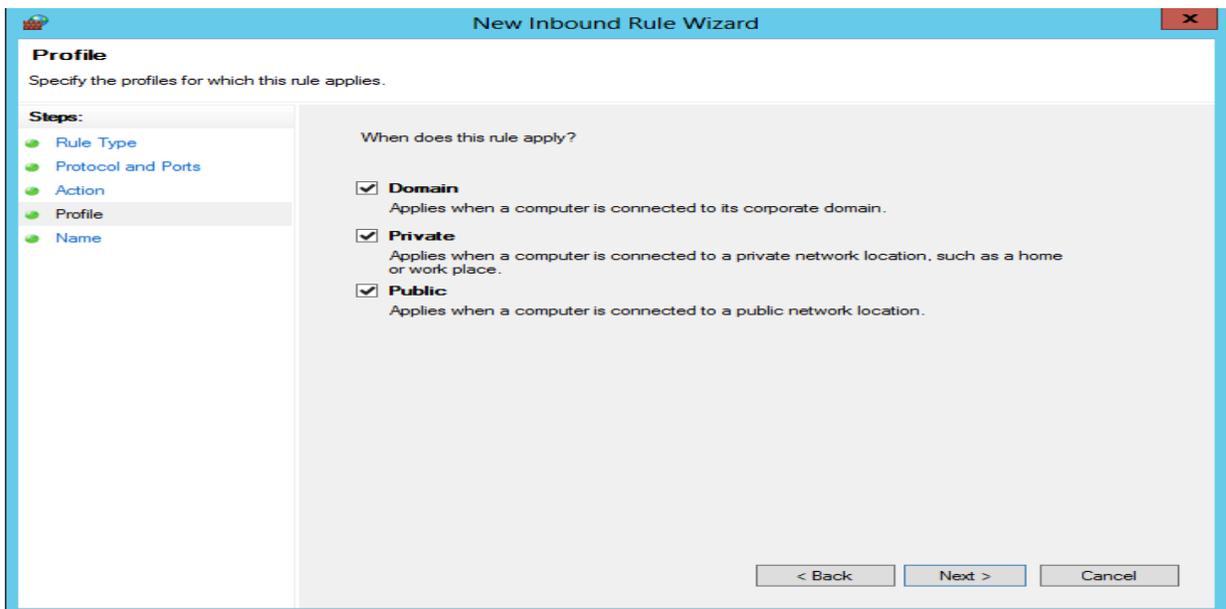
- In the navigation panel of the **Windows Firewall with Advanced Settings** window that opens, choose **Inbound Rules**.
- Under the **Actions** panel, choose **New Rule**.



- On the **Rule Type** page, choose **Port**, and click **Next**.



- On the **Protocol and Ports** page, choose **Specific local ports**, and then enter the port number of O365 Manager Plus. (Default port number is 8365.)
- Click **Next**.
- On the **Action** page, choose **Allow the connection**, and click **Next**.
- On the **Profile** page, choose when this rule must be applied (you can select all three options if required), and click **Next**.

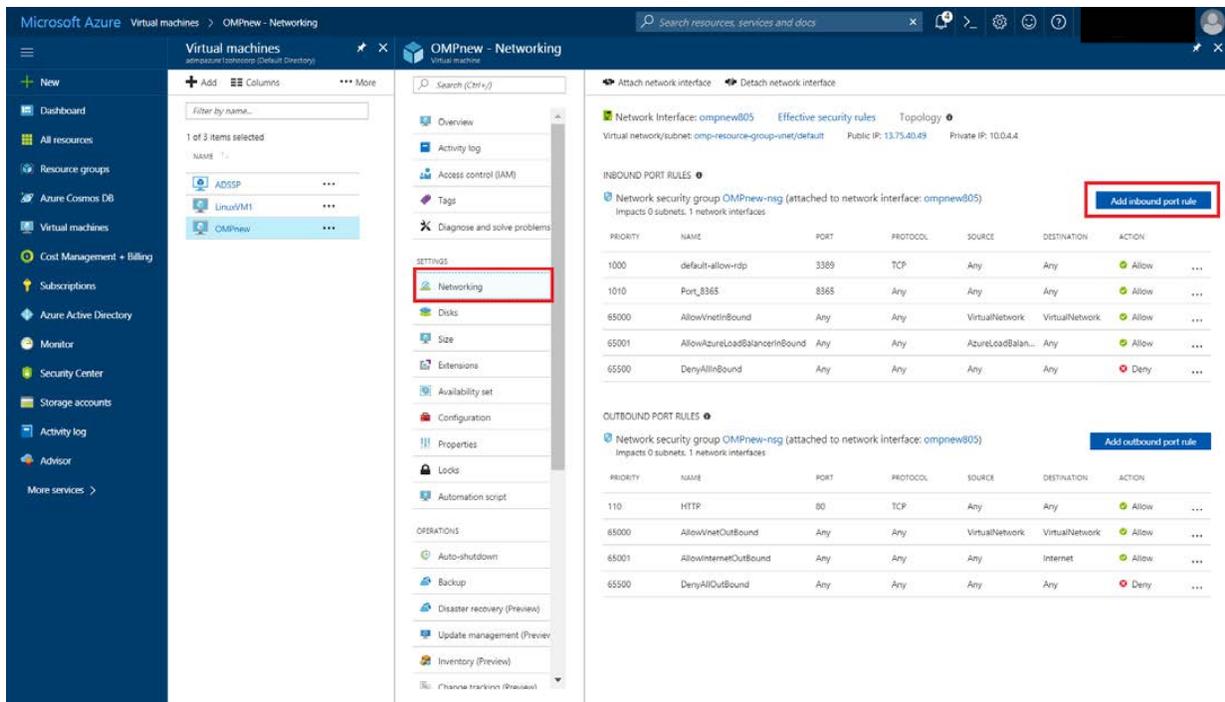


- On the **Name** page, type a name for the rule, and then click **Finish**.

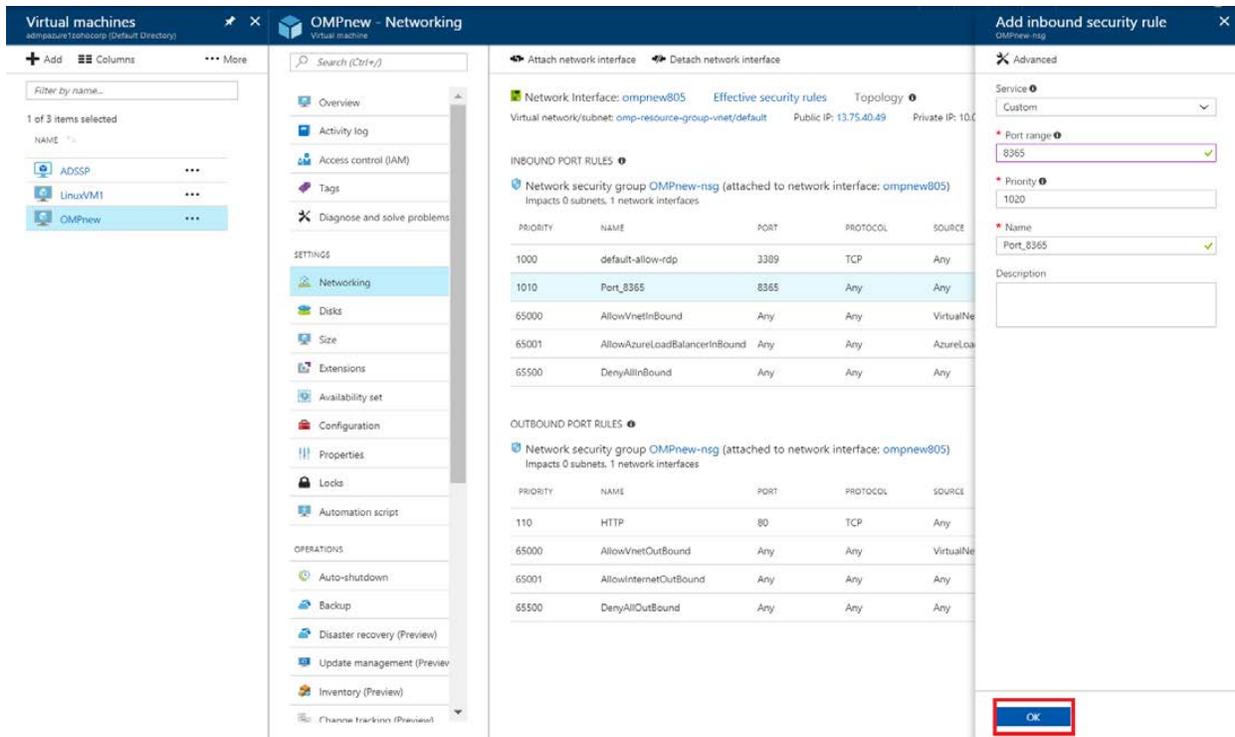
Step 3: Configuring ports to receive traffic from anywhere in the world

You've successfully installed O365 Manager Plus on your new VM. Now, you have to allow external sources to access O365 Manager Plus' port. Perform the steps below in the Azure portal to enable access:

1. Select the **Virtual Machines** menu from the left panel.
2. Click the VM on which O365 Manager Plus was installed.
3. Select **Networking > Add inbound port rule**.



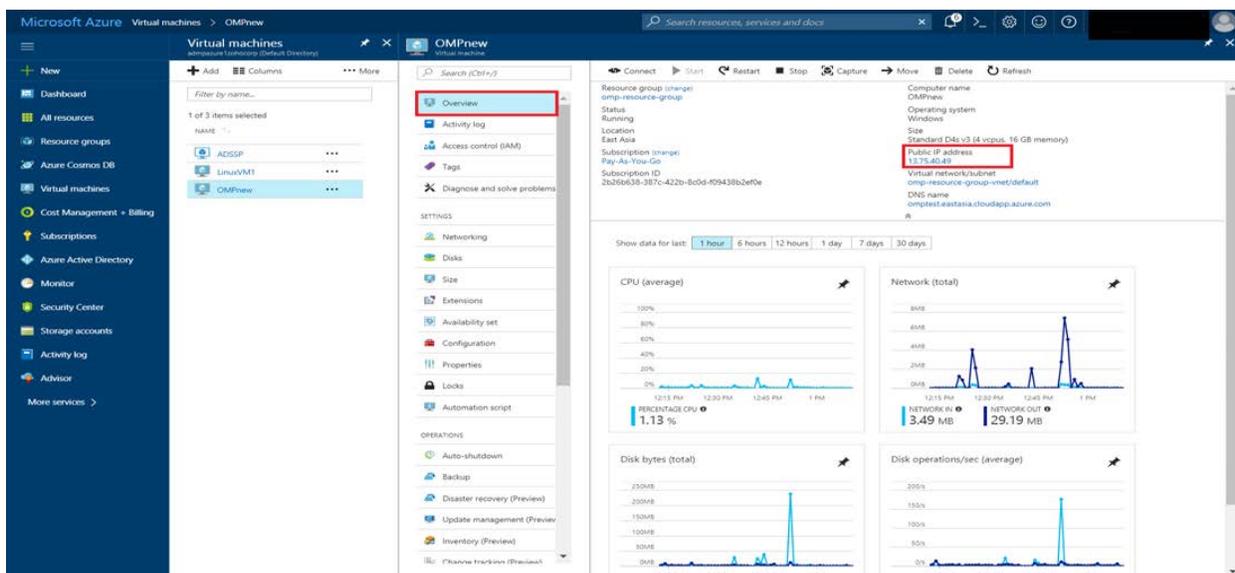
4. Enter the mandatory values and click **OK**.



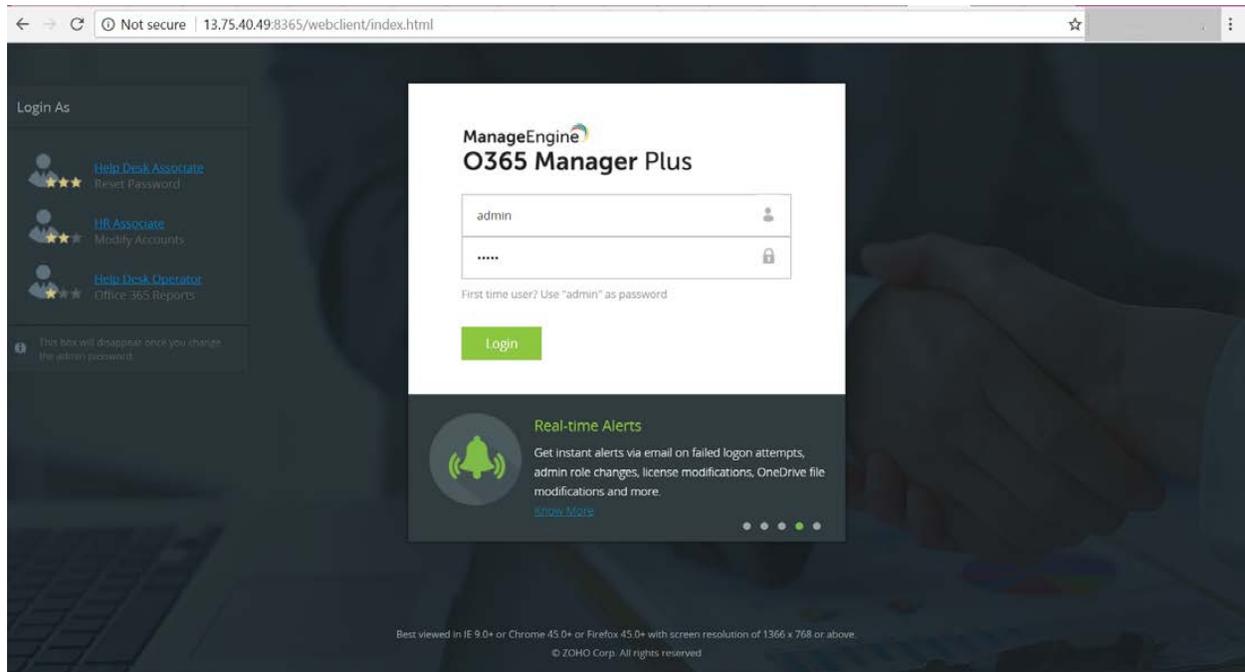
Step 4: Accessing O365 Manager Plus hosted in an Azure VM

1. When running O365 Manager Plus on an Azure VM, your access URL for O365 Manager Plus will be <Public IP address of the VM>:<OMP Port>

Note: You can find the public IP of the VM by selecting the VM in Azure and clicking on **Overview**. (Refer to the image below.)



2. Example: If the public IP address of the VM is 123.123.123.123 and the OMP port is 8365, then the access URL would be **http://123.123.123.123:8365**.



And that's it! You're all set to go. For more information on O365 Manager Plus, please visit [here](#).